

Waterloo Park District Safety & Accident Committee – Meeting Minutes July 09, 2025

Call to order: Meeting called to order at 6:30 p.m. at Waterloo City Hall, 2nd Floor Conference Room, 100 W. Fourth Street, Waterloo, Illinois, with President Gardner presiding.

Roll call: Commissioner Pfund, Superintendent Prater, Secretary-Attorney Schimpf, and President Gardner physically present. Commissioner Haentzler was absent.

Report of Mishaps/Accidents: Superintendent Prater informed the Committee that no accidents or mishaps had occurred during the spring and summer of 2025.

Summary of Training: All employees have received CPR and AED training. Superintendent Prater has been unable to access all the iParks safety videos that employees usually watch on days where mowing is impossible because of the weather. Commissioner Pfund will reach out to iParks to resolve the issue.

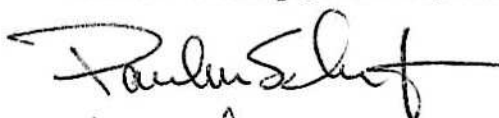
Safety Equipment: The large AED battery is due for replacement. President Gardner will order a new battery upon receiving the specifications from Superintendent Prater.

Revision of Safety Policy: No revisions to the District Safety Policy are required.

Injuries at the Waterloo Community Splash Pad: Commissioners have received communications about children receiving abrasions from the concrete at the end of the barn fixture slide. Superintendent Prater will attempt to mitigate this condition by adding a large rubber mat at the base of the slide. He will ask for this authorization at the regular Board of Commissioners meeting that follows this committee meeting. The committee determined that no changes to the facility's rules are required.

Adjournment: The meeting adjourned by unanimous consent at 6:48 p.m.

Paul M. Schimpf; Secretary/Attorney, Waterloo Park District


Approved 13 Aug 2025

Waterloo Park District – Meeting Minutes July 09, 2025

Call to order: The meeting was called to order at 7:00 p.m. at Waterloo City Hall, 2nd Floor Conference Room, 100 W. Fourth Street, Waterloo, Illinois, by President Gardner.

Roll call: Commissioners Davis, Perotti, Pfund, Haentzler, and President Gardner were physically present. Treasurer Bradley, Superintendent Prater, and Secretary-Attorney Schimpf were also present. Alderman James Trantham was present to represent the City of Waterloo.

Meeting minutes and agenda: The agenda was posted at both 318 N. Library Street and 100 W. Fourth Street, Waterloo, Illinois in compliance with the Open Meetings Act. The agenda was approved by voice vote on a motion by Davis seconded by Haentzler. The Board approved the minutes of the June 11, 2025, regular meeting by unanimous consent.

President's report: President Gardner reported that she had directed the Secretary-Attorney to give Lisa Pecha, the non-commissioner director of the Waterloo Park District Foundation, the ability to make posts on the Waterloo Park District Facebook page.

Guests: See the attached list. Anne Clayton recounted that her daughter had suffered a concussion at the Waterloo Community Splash Pad after tripping on the stairs of the barn structure. She requested placement of a rubber mat at the base of those stairs. Alderman Trantham reported that another child broke her arm after falling on the steps, as well.

Correspondence:

- Secretary-Attorney Schimpf reported that District's Facebook page had received messages and comments about children suffering abrasions at the splash pad from concrete at the end of the barn fixture's slide.

Treasurer's report: Prior to the meeting, Treasurer Bradley distributed financial documents to the Board via email. At the meeting, Treasurer Bradley distributed copies of the annual audit for review by commissioners. Commissioners will review the audit and potentially approve it at the August meeting. Upon a motion by Pfund, seconded by Davis, the Board approved the Treasurer's report in a voice vote.

Submission & approval of bills: Treasurer Bradley distributed the pending bills electronically prior to the meeting. By unanimous consent, the Board decided to hold the remaining two bills from Rain Drop Products until all the equipment at the Waterloo Community Splash Pad is working properly. The current website is paid through the end of 2025; therefore, Secretary-Attorney Schimpf will delay initiating the new website and its corresponding monthly charge until October. A motion by Haentzler, seconded by Pfund, passed by voice vote to pay all other bills.

Superintendent's report:

- The footbridge at the disc golf course is complete.
- Superintendent Prater has cut down and cleaned up two trees that were impacting private property.
- The Waterloo Community Splash was briefly closed on June 18 to address a blocked chlorine line. Rain Drop Products installed the barn fixture; they will return at the end of the season to work on the rooster at the top of the barn that is not rotating. The rate of muriatic acid usage at the splash pad is much higher than anticipated; the facility will eventually need a new, larger tank.
- Upon a motion by Davis, seconded by Perotti, the Board approved a contract with the Murphy Company for \$3,492 to winterize in the fall and reopen the splash pad in the spring of 2026 in a voice vote.
- Upon a motion by Pfund, seconded by Haentzler, the Board approved raising Isaac Lohman's pay to \$19 per hour in a voice vote. The pay raise is retroactive to the start of this fiscal year.
- By unanimous consent, the Board approved the purchase of rubber mats for the foot of the staircase and the end of the slide at the Waterloo Community Splash Pad's barn fixture.
- Sydenstricker-Nobbe Partners (John Deere) still has not delivered the tractor we ordered.

Attorney report:

- Secretary-Attorney Schimpf reminded the commissioners that emails and text messages that they receive concerning Park District issues constitute official records that we must preserve.

Discussion of Changes to Use Ordinance: Secretary-Attorney Schimpf presented a draft version of the updated Use Ordinance. The ordinance will receive a vote at August Board of Commissioners meeting.

Resolution 070125 (Authorization of Food Vehicles at the Splash Pad): Secretary-Attorney Schimpf provided background on Resolution 070125 which would grant food vehicles permission to temporarily conduct commercial activity in the parking lot of the Waterloo Community Splash Pad. Superintendent Prater expressed concern that allowing food vehicles in its parking lot would increase the consumption of food within the splash pad's fence in violation of the posted rules. Commissioner Haentzler moved to approve Resolution 070125 with an amendment to change the end date to August 13, 2025. Commissioner Perotti seconded the motion. After its reading, the Board approved Resolution 070125 (as amended) 4-1 in a roll-call vote with Davis, Gardner, Haentzler, and Perotti voting YES, and Pfund voting NO.

Waterloo Lions Club Proposal for Lions Park Renovation: Ron Mueller and Byron Stewart from the Waterloo Lions Club briefed the Board on the Lions Club's proposed renovation of Lions Park. The presentation at this meeting is in addition to individual briefings that they have given to each Park District Commissioner. The proposal involves paving a blacktop road from the edge of the current parking spaces down to the existing pavilion. In addition to the road, they will also provide descending landscaping with guardrails for foot access. Secretary-Attorney Schimpf will work with the Lions Club attorney on a memorandum of agreement that will provide indemnification protection for both parties. The Lions Club anticipates a project cost of around \$40,000. After a motion by Haentzler, seconded by Davis, the Board approved the proposed renovation in a voice vote.

Koenigsmark/Optimist Skate Park: Nothing to report.

Konarcik Park: The Girl Scout day camp was a success.

Lakeview Park: Nothing to report.

Lions Park: Nothing additional to report.

William Zimmer Park: Nothing additional to report.

New/other business: None.

Commissioner comments: Commissioner Davis reported on positive comments he received from park patrons. A Boy Scout will be contacting President Gardner and Superintendent Prater about potential Eagle Scout project.

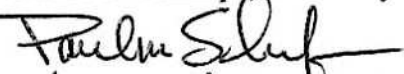
City Liaison comments: Alderman Trantham stated that the additional bench for the First Responder Memorial at Zimmer Park (previously approved by the Board) is finished and ready for installation. He also recommended providing a copy of Resolution 070125 to the Waterloo Police Department.

Final guest comments: Ron Shufelt thanked Superintendent Prater for his improvements to the Konarcik Disc Golf Course and discussed additional ideas.

Next meeting: Wednesday, August 13, 2025, at 7 p.m. in the upstairs conference room at Waterloo City Hall.

Adjournment: The meeting adjourned via unanimous consent at 8:19 p.m.

Paul M. Schimpf, Secretary/Attorney, Waterloo Park District



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