

## **Waterloo Park District – Meeting Minutes May 14, 2025**

**Call to order:** The meeting was called to order at 7:00 p.m. at Waterloo City Hall, 2<sup>nd</sup> Floor Conference Room, 100 W. Fourth Street, Waterloo, Illinois, by Commissioner Gardner.

**Swearing in of commissioners:** Curtis Haentzler, James Perotti, and Gina Pfund took the oath of office to begin their four-year terms as Waterloo Park District commissioners.

**Election of officers:** Upon a motion by Haentzler, seconded by Pfund, Mary Gardner was elected Waterloo Park District President in a 4-0 roll call vote. Upon a motion by Pfund, seconded by Perotti, Curtis Haentzler was elected Waterloo Park District Vice-President in a 4-0 roll call vote. President Gardner and Vice-President Haentzler took their respective oaths of office.

**Roll call:** Commissioners Haentzler, Perotti, Pfund, and President Gardner were physically present. Treasurer Bradley, Superintendent Prater, and Secretary/Attorney Schimpf were also present. Waterloo Alderman Jim Trantham (Park District Liaison) joined the meeting at 7:35 p.m.

**Meeting minutes and agenda:** The agenda was posted at both 318 N. Library Street and 100 W. Fourth Street, Waterloo, Illinois in compliance with the Open Meetings Act. The agenda was approved by voice vote on a motion by Haentzler, second by Perotti. The Board approved the minutes of the April 9, 2025, regular meeting by unanimous consent.

**President's report:** No executive actions to report.

**Guests:** See the attached list. Lisa Pecha gave the Board a report on the Waterloo Park District Foundation's Family Fun Day in the Park. The event attracted approximately 75 patrons. Ms. Pecha specifically thanked the Odd Fellows, Schnucks, Rural King, the Girl Scouts, and Superintendent Prater for their support of the event. Commissioner Pfund thanked Ms. Pecha for her volunteer work to organize and staff the event.

**Correspondence:** Commissioner Pfund recounted her discussions with Josh Knapp from Rain Drop Products, who will supervise the installation of the splash pad's barn structure. Rain Drop's goal date for the installation is now June 9, 2025, due to delays from the manufacture of special-order parts. Secretary/Attorney Schimpf will send pictures of the original barn structure schematic to the commissioners.

**Treasurer's report:** The District made several large payments in conjunction with the end of the fiscal year. Treasurer Bradley will begin working on her annual financial report that is completed prior to the District's annual audit. Upon a motion by Pfund, seconded by Haentzler, the Treasurer's report was approved in a voice vote.

**Submission & approval of bills:** In addition to the bills submitted prior to the meeting, Treasurer Bradley also reported a J&J Septic bill for \$360.00 and a bill from Hawkins Inc. of \$1476.30 for new storage tanks and chemicals at the Waterloo Community Splash Pad. A motion by Haentzler, seconded by Perotti, passed by voice vote to pay all bills.

**Superintendent's report:**

- The Zimmer Park playground slide was covered under warranty. It and a new canopy have been installed.
- Superintendent Prater has purchased additional green shirts; we can be reimbursed for these from the annual safety grant.
- Superintendent Prater has seven additional pavers ready for installation at the military monument once the weather is sufficiently dry. The Daughters of the American Revolution (DAR) are also ordering an additional 40 pavers from a company in Belleville.
- Three water leaks have been identified at Lakeview Park at the IOOF Pavilion, Sewing Pavillion, and the Dog Park. Superintendent Prater is in the process of fixing all of them.
- Two new employees, Kerry May and Eli Schwehr, have begun work.
- Superintendent Prater has begun the process of re-opening the Waterloo Community Splash Pad for the summer season. His goal is to have all the equipment functioning properly by Memorial Day weekend.
- Upon request from Superintendent Prater, the Board approved by unanimous consent the purchase of new tires for the District's Chevrolet truck and new AED pads.

**Attorney report:**

- Secretary/Attorney Schimpf provided binders to each commissioner containing the Park District's operational documents.
- The new District website will be at the domain [www.waterlooilparkdistrict.org](http://www.waterlooilparkdistrict.org). Commissioners should provide content ideas to Secretary/Attorney Schimpf.
- Newly elected/appointed commissioners must complete Open Meetings Act training at the Illinois Attorney General website.
- The District will update its Use Ordinance to clarify that water usage is for Park District activities only.

**Appointment of commissioner to fill vacancy:** Upon motion by Pfund, seconded by Perotti, the Board appointed Scott Davis to fill the commissioner vacancy created when no one ran for the two-year term in a voice vote. Commissioner Davis took his oath of office. His term of office will expire in May of 2027.

**Assignments to Safety & Accident Committee:** President Gardner informed the Board that she was appointing Commissioner Haentzler, Commissioner Pfund, and herself to the Safety & Accident Committee. The Committee will meet prior to the July and December meetings of the Waterloo Park District Board.

**Appointment of non-commissioner director for Waterloo Park District Foundation NFP:** Upon a motion by Pfund, seconded by Davis, the Board appointed Lisa Pecha as the non-commissioner director of the Waterloo Park District Foundation in a voice vote.

**Koenigsmark/Optimist Skate Park:** Nothing to report.

**Konarcik Park:** Commissioner Pfund is still waiting on the Certificate of Insurance for the boomerang tournament that is occurring Memorial Day weekend. Commissioner Pfund and Secretary/Attorney Schimpf will promote the event on Facebook.

**Lakeview Park:** Commissioner Pfund reported on the butterfly garden's positive appearance. Commissioner Davis reported that birds are still nesting at the dog park.

**Lions Park:** President Gardner is still waiting on the Lions Club for their proposed improvements.

**William Zimmer Park:** None.

**New/other business:** None.

**Commissioner comments:** Commissioner Davis thanked his fellow commissioners for giving him the opportunity to serve on the Board. Commissioner Pfund relayed concerns from patrons that the milkweed necessary to support the butterflies at Lakeview Park is getting mowed.

**City Liaison comments:** Alderman Trantham complemented Superintendent Prater on the appearance of Konarcik Park.

**Final guest comments:** None.

**Next meeting:** Wednesday, June 11, 2025, at 7 p.m. in the upstairs conference room at Waterloo City Hall.

**Adjournment:** The meeting adjourned via unanimous consent at 7:50 p.m.

Paul M. Schimpf; Secretary/Attorney, Waterloo Park District

A handwritten signature in blue ink, appearing to read "Paul M. Schimpf", with a stylized flourish extending to the right.

APPROVED 11 JUNE 2025 3