

## **Waterloo Park District – Meeting Minutes April 9, 2025**

**Call to order:** The meeting was called to order at 7:00 p.m. at Waterloo City Hall, 2<sup>nd</sup> Floor Conference Room, 100 W. Fourth Street, Waterloo, Illinois, with President Gardner presiding.

**Roll call:** Commissioners Buettner, Nolte, Pfund, and President Gardner were physically present. Commissioner Haentzler was absent. Treasurer Bradley, Superintendent Prater, Secretary/Attorney Schimpf, and Waterloo Alderman Jim Trantham (Park District Liaison) were also present.

**Meeting minutes and agenda:** The agenda was posted at both 318 N. Library Street and 100 W. Fourth Street, Waterloo, Illinois in compliance with the Open Meetings Act. The agenda was approved by voice vote on a motion by Nolte, second by Buettner. The Board approved the minutes of the March 12, 2025, regular meeting by unanimous consent.

**President's report:** No executive actions to report.

**Guests:** See the attached list. No one desired to speak.

**Correspondence:** The following items of correspondence were discussed:

- President Gardner received remedial maintenance recommendations from IParks. Superintendent Prater has already made the proposed improvements.
- Saints Peter and Paul Catholic School contacted President Gardner to request the opportunity for their students to perform community service at one of our parks. This occurred today at Zimmer Park.
- Commissioner Pfund had a phone discussion with Ross Kette from Rain Drop Products, LLC. Mr. Kette claims that the barn structure for the Waterloo Community Splash Pad is nearing completion.
- Secretary/Attorney Schimpf reported on communications that the District had received on its Facebook page. Jace O'Connell asked about fish stocking at Lakeview Park. President Gardner will respond that the city of Waterloo stocks the fish in Lakeview Park. Laurie LaChance asked about live-streaming of meetings. Secretary/Attorney Schimpf will respond that the Park District does not have employees available to video the meeting.

**Treasurer's report:** The District has reached the end of its fiscal year. It was not necessary to reallocate any funding. The Treasurer's report was approved by voice vote on a motion by Pfund, seconded by Nolte.

**Submission & approval of bills:** Treasurer Bradley submitted the bills for commissioner review via email prior to the meeting. Additionally, the District received a bill from Alaina Swan for the Foundation's Fun Day banners for \$132.77 (this was approved at the March meeting). A motion by Buettner, seconded by Pfund, passed by voice vote to pay all bills.

**Superintendent's report:**

- The new disc golf signs are up at Konarcik.
- The Board approved by unanimous consent Superintendent Prater's request to have the Lakeview Dog Park sprayed for insects. The treatment will cost around \$200. Superintendent Prater has placed aluminum caps on the Lakeview Dog Park canopy structure to address the issue of birds nesting.
- Superintendent Prater is discussing repairs of the Zimmer Park playground slide with the equipment vendor. He believes the slide should still be under warranty.
- Superintendent Prater has performed the maintenance recommended by IParks (tree trimming and the installation of pea gravel at the Konarcik tot lot0).
- The first attempt to install the new canopy at the Zimmer Park playground was unsuccessful due to the height of the structure (which surprised the contractor). Superintendent Prater may rent a lift to ensure the installation is conducted in a safe manner.

**Attorney report:**

- Secretary/Attorney Schimpf has drafted a contract for the signature of President Gardner and our beverage machine vendor at Lakeview Park. The vendor will inform Superintendent Prater when he installs the machine.
- The Board approved by unanimous consent Secretary/Attorney Schimpf's request to have the video surveillance contractor provide him with instruction on how to preserve video footage.

**Ordinance 262 (Budget and Appropriation Ordinance):** Commissioner Pfund, seconded by Nolte, moved to waive the reading of Ordinance 262. The waiver of the reading was approved in a voice vote. Commissioner Buettner, seconded by Pfund, moved to approve Ordinance 262. The Board approved Ordinance 262 in a roll call vote 4 – 0 with all present commissioners voting YES.

**Resolution 040125 (meeting dates for upcoming year):** Upon a motion by Nolte, seconded by Pfund, the Board approved Resolution 040125 in a 4 – 0 roll call vote with all present commissioners voting YES.

**New website provider:** Upon a motion by Pfund, seconded by Nolte, the Board approved switching to Nationbuilder as the District's website provider at a rate of \$34 per month plus the costs of acquiring a new domain. The motion passed in a voice vote.



**Waterloo Park District Foundation update:** Lisa Pecha, the non-commissioner director of the Waterloo Park District Foundation, provided information to the Board on the upcoming April 26, 2025 event at Zimmer Park. The Order of the Oddfellows, Schnucks, and Rural King have all provided support to the event.

**Koenigsmark/Optimist Skate Park:** Nothing to report.

**Konarcik Park:** President Gardner praised the new hole signs on the disc golf course and hopes to have the new entrance sign in place by the end of May.

**Lakeview Park:** Nothing to report.

**Lions Park:** The Lions Club is almost ready to present their proposal for improvements.

**William Zimmer Park:** The Board declined to act on the intensity of nighttime lighting at the splash pad. After a guest raised the issue at the March meeting, several commissioners made nighttime visits to the site to assess the magnitude of the problem.

**New/other business:** None.

**Commissioner comments:** Commissioner Nolte expressed to gratitude to his family, fellow commissioners, staff, city of Waterloo officials, and the citizens of the Park District for allowing him to serve. Commissioner Pfund thanked both Commissioner Nolte and Commissioner Buettner for their service.


**City Liaison comments:** None.

**Final guest comments:** None.

**Next meeting:** Wednesday, May 14, 2025, at 7 p.m. in the upstairs conference room at Waterloo City Hall.

**Adjournment:** The meeting adjourned via unanimous consent at 7:47 p.m.

Paul M. Schimpf; Secretary/Attorney, Waterloo Park District

  
SECRETARY  
WATERLOO PARK DISTRICT  
APPROVED May 14, 2025