

CITIZENS' GUIDE TO ADDRESSING THE PARK BOARD

Anyone wishing to speak under the agenda item entitled "Guests" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the Chairperson. Please stand (if possible) and announce your name and address before commencing. All comments under "Guests" are limited five (5) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the Chairperson. The Chairperson may request that the appropriate member of the Board or staff respond to the comment.
3. The Chairperson shall preserve order and decorum. The Chairperson shall decide all questions of order.
4. When addressing the Board, members, administrative officers, and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Board and the meeting, the Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the Chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the Board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.